

LAYC Career Academy  
Board of Trustees Meeting

October 8, 2020

6:15 PM

Trustees Participating: Kate Brannon, Elizabeth Burrell, Emmanuel Caudillo, Ana Hageage, Lori Kaplan, Linda Moore, Juan Carlos Pereira

Absent Trustees: James Gaston and Justin Lofton

Staff & Contractor Participating: Nicole Hanrahan, Mohammad Bashshiti (Building Hope), Bernadette Kreh

ITEM/SUBJECT	DISCUSSION	ACTION/PROPOSED ACTION
Motion to open the meeting		The virtual meeting was called to order at 6:23 pm by Lori Kaplan, following a motion by Liz Burrell and Kate Brannon seconded the motion
Financial Update	Mohammad Bashshiti presented the financial report.	The SY 2019-2020 audit is in process. For the first two months of the year, net income was \$28,000. Projected to have 257 days of cash on hand by June 30, 2021. Revenue is largely in line with budget and expenses are lower than expected.

<p>Board Development and Governance</p> <ul style="list-style-type: none"> <li>Open Meetings Act update – Linda Moore and Liz Burrell</li> <li>Nomination of Ana Hageage as Vice Chair</li> </ul>	<p style="text-align: center;">Open Meetings Act Update</p> <div data-bbox="613 340 1166 970"> <p>Linda Moore and Liz Burrell presented an updated overview of the Open Meetings Act. Ms. Moore summarized the history and evolution of the act passed by the DC Council. Ms. Burrell led a discussion of frequently asked questions about the legislation’s requirements. (see checklist attached) Ana asked whether lack of compliance with the law would be tied to funding. Both Linda and Liz reported that they did not think that there is a direct connection between compliance and funding at this time.</p> </div> <div data-bbox="613 978 1166 1348"> <p>Lori Kaplan noted the need for the board to elect a vice-chair. Ana Hageage has indicated her willingness to serve as vice-chair.</p> </div> <div data-bbox="613 1356 1166 1797"> <p>Kate mentioned Dr. Dwayne Wright, an individual who may be a good candidate for board membership. Dr. Wright has a legal background and a background in diversity.</p> </div>	<p>The Board will need to review by-laws to ensure that they conform to the requirements of the Open Meeting Act.</p> <p>Education Board Partners and The DC Charter School Alliance will offer a training session for board members of all schools on 10/21.</p> <div data-bbox="1205 978 1458 1461"> <p>Elizabeth Burrell made a motion to elect Ana Hageage as Board Vice-Chair. The motion was seconded by Emmanuel Caudillo and was approved unanimously.</p> </div> <div data-bbox="1205 1470 1458 1797"> <p>Trustees encouraged Kate to approach Dr. Wright about possible interest in serving as a trustee</p> </div>
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<ul style="list-style-type: none"> <li>Review of board goals and commitments</li> </ul>		<p>Lori Kaplan commended trustees for their level of commitment and work toward their goals and commitments to the school and encouraged trustees to think about goals for next year. Liz Burrell suggested that trustees partner to work on goals. Ana suggested convening with other boards to explore strategies that boards can use to support schools. Ana and Nicole will follow up on developing those relationships.</p>
<p>Strategic discussion: How to raise the profile of the school for “friendraising” and fundraising?</p>	<p>DC Government and the Public Charter School Board, the press and employers were identified as target stakeholders. (see slide deck attached)</p> <p>Lori suggested leveraging the upcoming publication of the Catalogue for Philanthropy to increase the school’s visibility and elevating friendraising and fundraising.</p>	<p>Lori will schedule a meeting how to use the Catalogue.</p>
<p>ED’s Update</p>	<p>Nicole Hanrahan gave a brief overview of her report. (Please see the attachment).</p> <ul style="list-style-type: none"> <li>100 students are enrolled.</li> <li>Enrollment will continue throughout the year.</li> <li>Pre-pandemic attendance was up 10%. Currently attendance is</li> </ul>	

	<p>down to 50%. Student Support is providing many services to encourage student attendance.</p> <ul style="list-style-type: none"> <li>• The ELL students are the most engaged, perhaps because of a change of instructional platforms and increased outreach efforts by staff.</li> <li>• The study hall is designed to support students who may not succeed in an all virtual environment.</li> <li>• Commendations to the staff members who realigned the curriculum in a moment's notice once the school closed and other staff members who worked tirelessly to ensure that each student has a laptop and internet.</li> </ul>	
<p>Motion to close the meeting</p>		<p>Following a motion presented by Liz and seconded by Ana the meeting was adjourned at 8:25pm.</p>

***This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov).***