

**LAYC Career Academy**  
**Board of Trustees Meeting**

**April 22, 2021**

**6:15 PM**

Trustees Participating: Elizabeth Burrell, Lori Kaplan, Linda Moore, Ana Hageage, Kate Brannon

Staff & Contractor Participating: Nicole Hanrahan, Bernadette Kreh, Ivette Cruz, Jacqueline Fernandez, Mohammad Bashshiti

ITEM/SUBJECT	DISCUSSION	ACTION/PROPOSED ACTION
Motion to open the meeting		The virtual meeting was called to order at
Approval of meeting minutes		Liz Burrell presented a motion, seconded by Kate Brannon, to approve the 2/4/21 board meeting minutes. The motion was passed unanimously.
Financial Report	Kate Brannon led the presentation on the financial report for the period ending 2/28/21. Forecasted cash on hand=257 days. Cash balance at month's end=\$2.4 M. Grant revenue is behind budget due to timing of grant reimbursements; lower than budgeted expenses boosted the bottom line to \$219K. Debt ratio was 31%.	
Report on Re-opening	Jacqueline Fernandez summarized the academy's experience with re-opening. Re-opening began on April 19. There are 47 students in cohort A and 48 in cohort B.  Bernadette Kreh discussed the mitigation strategies that are being used during re-opening.	CI

	<p>Kate asked whether there are plans to continue virtual instruction now that in-person classes are being offered and was told that decisions on that question have not been determined.</p>	
<p>Review of Board Member Goals</p>	<p>Liz Burrell hopes to secure internships and to be more present at the school.  Kate Brannon hopes to secure internships and computers.  Ana Hageage will work on securing internships and to work on advocacy.  Linda Moore will focus on securing internships.</p>	
<p>ED update</p>	<p>Nicole Hanrahan reported that:  Students were provided with the opportunity to process the recent death of Ma'Khia Bryant and the Derek Chauvin verdict.</p> <p>Attorney is open to meeting with the Governance Committee to discuss the options for reconciling the school's by-laws with the OMA.</p> <p>Policy update:</p> <p>City Council will not vote on the budget until July.</p> <p>Ms. Hanrahan and leaders of other adult schools have been lobbying for parity in funding with K-12 schools.</p>	<p>Nicole will schedule meeting with attorney.</p>

	<p>An adult education roundtable will be scheduled in the future.</p> <p>Attendance rose by twelve points from November 2020 to March 2021.</p> <p>Work in marketing, communications and fundraising is going well.</p> <p>Trustees are invited to come to the campus sort groceries for four hours each month.</p>	
Adjournment	Liz Burrell made the motion to adjourn the meeting, seconded by Kate Brannon.	The meeting was adjourned at 7:43 pm.

Financial Report: Kate Brannon led the presentation on the financial report.